

Action Plan

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| Service Name: | Essence Medical Cosmetic Clinic |
| Service Number: | 00401 |
| Service Provider: | Essence Medical Ltd |
| Address: | Dundas Court, 38 New City Road, Glasgow, G4 9JT |
| Date Inspection Concluded: | 11 September 2023 |

| Requirements and Recommendations | Action Planned | Timescale | Responsible Person |
|---|--|-----------|--------------------|
| Recommendation a: The service should ensure that botulinum toxin is used in line with manufacturer's guidelines (see page 16). | Please see request for this recommendation be removed. | | Dr Kieren Bong |
| Recommendation b: The service should introduce a system to obtain a Disclosure Scotland background check for all staff at regular intervals. This will ensure that staff remain safe to work in the service (see page 16). | This has been carried out shortly after the inspection took place. | Immediate | Dr Kieren Bong |

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| File Name: IHC Inspection Post Inspection - Action Plan template AP | Version: 1.1 | Date: 8 March 2023 |
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| Circulation type (internal/external): Internal/External | | |

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|-------------|-------------------|-----------------|
| Name | Dr Kieren Bong | |
| Designation | Clinical director | |
| Signature | Kieren Bong | Date 13/11/2023 |

Guidance on completing the action plan.

- **Action Planned:** This must be a relevant to the requirement or recommendation. It must be measurable and focussed with a well-defined description of how the requirement/recommendation will be (or has been) met. Including the tasks and steps required.
- **Timescales:** for some requirements the timescale for completion is immediate. If you identify a requirement/recommendation timescale that you feel needs to be extended, include the reason why.
- Please do not name individuals or an easily identifiable person in this document. Use Job Titles.
- If you have any questions about your inspection, the requirements/recommendations or how to complete this action plan, please contact the lead inspector.

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